

BSN 公開生 - 報名系統使用步驟

一. 系統首頁 --- 選擇證件類別及課程，並按下面報名課程連結進入。



The screenshot shows the BSN Public Student Registration System Home Page. At the top, there is a header with the BSN logo and the text "澳門鏡湖護理學院" (Macau I. N. S. College). Below the header, there is a navigation bar with "報名首頁" (Registration Home) and "聯絡我們" (Contact Us). The main content area has a "請選擇身份類別" (Please select identity type) dropdown menu with "澳門居民(永久)" (Macau Resident (Permanent)) selected. To the right, there is a "請選擇學制" (Please select program) section with four buttons: "文憑課程" (Diploma Program), "專科" (Specialized), "學士" (Bachelor's), and "學位後課程" (Post-degree Program). The "學士" button is highlighted with a red box.

二. 個人帳號註冊 --- 如首次使用系統報名，請按“註冊”按鈕進入註冊申請頁，並填寫真實證件號碼、電子郵箱、密碼相關資料，完成後按“返回”回到登錄頁面；如已註冊可跳這步驟直接登錄。

注意：證件號碼須輸入完整格式、所有填寫字符限半形格式

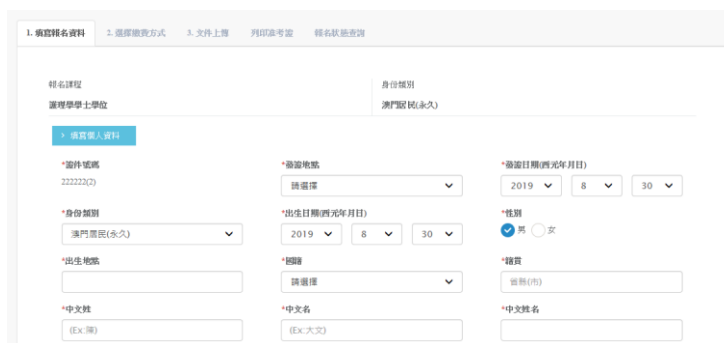


The screenshot shows two pages from the registration system. The left page is the "考生登入" (Candidate Login) page, which has a "報名課程" (Registration Program) dropdown menu set to "護理學學士學位" (Bachelor's Degree in Nursing). It includes fields for "證件號碼" (ID Number), "密碼" (Password), and "忘記密碼" (Forgot Password). A "登入" (Login) button is present, and a "註冊" (Register) button is highlighted with a red box. The right page is the "註冊申請" (Registration Application) page, which has a "澳門居民(永久)" (Macau Resident (Permanent)) dropdown menu. It includes fields for "證件號碼" (ID Number), "電子郵箱" (Email), "密碼" (Password), and "確認密碼" (Confirm Password). A "註冊" (Register) button is present. A "返回" (Return) button is highlighted with a red box.

三. 登入系統 --- 於登錄頁面，輸入步驟二註冊時的證件號碼及密碼，並按“登入”按鈕來登入系統。

四. 填寫個人報名資料 --- 登入系統後，會到“填寫報名資料”頁面填寫個人相關資料，所有資料填寫完成後按“確認提交”，並按“下一步”前往繳交報名費頁面。

注意：家庭成員欄位父及母為必填資料、所有填寫字符限半形格式



The screenshot shows the "填寫報名資料" (Fill in registration information) page. It has a progress bar at the top with four steps: "1. 填寫報名資料" (Fill in registration information), "2. 選擇繳費方式" (Select payment method), "3. 文件上傳" (File upload), and "報名狀態查詢" (Check registration status). The main content area has a "報名課程" (Registration Program) dropdown menu set to "護理學學士學位" (Bachelor's Degree in Nursing) and a "身份類別" (Identity Type) dropdown menu set to "澳門居民(永久)" (Macau Resident (Permanent)). There are several fields for personal information: "證件號碼" (ID Number), "密碼" (Password), "出生日期(西元年月日)" (Date of Birth), "性別" (Gender), "籍貫" (Hometown), "中文姓" (Chinese Surname), "中文名" (Chinese Name), and "中文姓名" (Chinese Name). The "證件號碼" field is highlighted with a red box.

五. 繳交報名費 --- 進入報名費繳費頁，請選擇繳費方式(轉帳、現金、銀聯、信用卡)及留意繳費說明；如轉帳需上傳銀行憑據，上傳檔案後需按“繳費憑單確認提交”才會完成上傳憑據動作。



The screenshot shows the "選擇繳費方式" (Select payment method) page. It has a progress bar at the top with four steps: "1. 填寫報名資料" (Fill in registration information), "2. 選擇繳費方式" (Select payment method), "3. 文件上傳" (File upload), and "報名狀態查詢" (Check registration status). The main content area has a "報名課程" (Registration Program) dropdown menu set to "護理學學士學位" (Bachelor's Degree in Nursing) and a "身份類別" (Identity Type) dropdown menu set to "澳門居民(永久)" (Macau Resident (Permanent)). There are four buttons for payment methods: "現金" (Cash), "銀行轉帳" (Bank Transfer), "銀聯" (UnionPay), and "VISA / Master" (Credit Card). The "銀行轉帳" button is highlighted with a red box. Below the buttons, there is a "請注意" (Please note) section with a note about uploading bank receipts for bank transfers.

六. 報名文件上傳 --- 按頁面的文件要求進行上傳動作，**上載完成後請往頁面底端，按“確認完成”**。

注意：上載文件後需往頁面底端按“確認完成”按鈕才會完成整個上傳動作

註：繳交報名費及報名文件上傳可同時進行，即無需等待繳費完成才可上傳文件

七. 繳費及文件上傳狀態確認 --- 繳費及文件上傳完成後，學院人員會在後台處理，請考生定期檢查繳費頁面狀態信息是否顯示“繳費完成”，以及文件上傳頁面的所有文件狀態信息是否顯示“確認收件”，否則可能無法列印准考證，當繳費及文件有問題時狀態信息會有提示以及會發送郵件提醒。

八. 列印准考證 --- 繳費及文件上傳狀態已確認後，可在考試前前往“列印准考證”頁面自行列印個人准考證。

九. 錄取結果 --- 考試完成後，請在放榜日期往“錄取查詢”頁面查閱錄取結果。